

YEALAND REDMAYNE PARISH COUNCIL

Minutes of the Meeting of Yealand Redmayne Parish Council, held in the Village Hall, on Monday 17 September 2018 at 7.15 pm.

Present: YR PC Councillors: Mrs D Smith, Mr M Macklin, Mrs G Moore, Mr I Harbison & Mrs H Sayers. City Councillor N Goodrich, County Cllr Mrs P Williamson. Mrs S Brown, clerk. Three members of the Public were in attendance.

2785 TO ACCEPT APOLOGIES : YC PC Chair Mrs D Hancock sent her apologies.

2786 TO CONFIRM MINUTES OF PREVIOUS MEETING & SIGN THEM. The minutes were confirmed as a true record and signed by Cllr D Smith.

2787 TO ADJOURN FOR PUBLIC PARTICIPATION : Two residents spoke about a planning application in Well Lane, they are concerned that it may set a precedent for the future.

County Cllr Williamson said there was nothing to report, other than the road markings on the A6 are on the list of works by Highways Dept.

City Cllr Goodrich said things were quiet. The next City Council meeting will be at the end of September. He has not been currently approved as a Tory Councillor for the next term; he has appealed, which has been refused, but the process is ongoing.

The Bus Shelters and Village Signs need cleaning, the Clerk will contact the Community Payback Team. Hedges need to be cut back, as road signs are becoming obscured by growth. The Clerk will ask County Highways to look into the matter, also replacement of road signs that are fading.

2788 TO RECEIVE DECLARATIONS OF INTEREST; To include Personal, and Personal & Prejudicial Interests. None were received.

2789 PLANNING APPLICATIONS & CONSULTATIONS :

- **18/00897/FUL** : Erection of a three storey rear extension incorporating construction of a dormer and balcony, at 24 Silverdale Road, LA5 9TA. **Resolved** : *Councillors No Objections.*
- **18/01901/FUL** : Erection of a replacement Conservatory at Nutshell Barn, Hazel Grove Farm, Milnthorpe Rd, LA5 9RW. **Resolved** : *Councillors No Objections.*

- **18/00976/FUL** : Demolition of existing bungalow and erection of a part single, part two storey detached dwelling, with associated hardstanding to the front, construction of a raised terrace area to the rear and change of use of agricultural field to domestic curtilage at 5 Well Lane Yealand Redmayne Carnforth, Lancashire, LA5 9SX.
Resolved : *Clerk to Write to Planning Dept with Observations & Comments*
- **18/01138/FUL** : Erection of a Summerhouse at 40 Silverdale Road, LA5 9TB.
Resolved : *Councillors No Objections.*
- **18/00934/FUL** : (Post Agenda) : Erection & Side Extension to existing workshop at Cinderbarrow Pic-nic Site. **Resolved** : *Councillors No Objections.*

2790 TO APPROVE PAYMENTS :

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| • Clerk's Fee Aug 2018 | £ 164.67 (Already paid) |
| • Clerk's Fee Sept 2018 | £ 164.67 (Pay on 25 th) |
| • Clerk's Expenses | £ 120.33 (Chq 0358) |
| • LALC Subs 2018-19 (Orig Chq Out of Date) | £ 72.03 (Chq 357) |
| • Slcc Annual Subs 2018-19 | £ 59.00 (Chq 359) |
| • Pandora Technologies (SPiD) | £3,099.60 (Chq 360) |
| • G Rawlinson Drover's Lane Trim | £ 104.00 (Chq 361) |
| • Lancs Training P/Ship MM Finance | £ 25.00 (Chq 362) |
| • Relyant Gardening – 4 Cuts Play Area | £ 60.00 (Chq 363) |

Deposit Account now £7,075.66, after transfer of £3,000 made and the Current A/c will be £22.42, following the transfer and after the above payments are made. The cheque raised for the LALC subs, in March was not been cashed and is now out of date. The VAT reclaim of £531.60 is to be submitted this week, to be paid into Current A/c.

2791 TO RECEIVE REPORTS FROM COUNCILLOR REPRESENTATIVES : (for information only). **AONB** : Meeting Next Month. **Mansergh** : The next Meeting is in November. **Parish Merger Meeting** : Next step is to arrange a joint meeting with Councillors, to ascertain what benefits might be achieved by merging. Clerk will contact Cllr Hancock.

Village Hall : Snake Davies Saxophonist is booked for 6 October. Xmas Quiz is on 15th December. Kitty Brown Fashion Show, After Dark Murder Mystery evenings are being considered. Bacon Barms & Prosecco on New Year's Day, 60's Night, with Fish & Chip Van and Black Forest Gateau, BYO Drink on 6th January 2019. General Maintenance jobs are ongoing. Possibility of a new Yoga Group, suggestion that electric charging for vehicles could be made available ? There are

Grants which would help with the cost. The Solar Panels have been up 12 years, the Feed-In Tariff expires in 8 years.

- 2792 TO CONSIDER INSURANCE RENEWAL DUE 8 NOVEMBER 2018 – QUOTES CIRCULATED – ARE THE BUS SHELTERS TO BE INSURED ? All quotes are not in yet; **Resolved** : *The Bus Shelters do not need to be insured. The Clerk will check the Fixed Asset Register and confirm all is in order and circulate details shortly.*
- 2793 TO CONSIDER REVISIONS TO STANDING ORDERS : Para 15 (a), Nomination of a Cllr to attend Proper Officer's business in Clerk's absence; Para 16 (a) Nomination of a Responsible Financial Officer in Clerk's Absence; Para 19 (c), Annual Appraisal of Clerk; Para 21 (a), Appoint a Data Protection Officer. SIGN OFF : **Resolved** : *Cllr Harbison has agreed to step in as Proper Officer and RFO in the Clerk's absence, seconded by Cllr Macklin. Cllr Smith gave a short appraisal of the Clerk's work, No Data Protection Officer has been appointed. The Standing Orders were signed by Cllr Smith. Cllr Harbison will arrange a date with the Clerk, to go through the role.*
- 2794 TO CONSIDER THE ANNUAL PLAY INSPECTION REPORT AND ARRANGE FOR REMEDIAL ACTION : Current City Council Play Inspector is on Long Term Sick Leave; another should be appointed. The October inspection is due shortly. The Trampoline replacement parts are on their way from the suppliers. However, City Council have indicated they are not able to repair the trampoline and the suppliers should do it. The trampoline is unsafe at the present time and a notice has been placed on it. The Clerk has applied for funding from City Council to cover the cost.
- 2795 TO CONSIDER LETTER OF SUPPORT FOR RSPB'S WORK AT CHALLAN HALL. (Following presentation last meeting). **Resolved** : *Clerk sending letter of support.*
- 2796 TO CONSIDER GREEN BIN STORAGE AT RESIDENT'S HOME & CONSEQUENT CHARGE BY CITY COUNCIL FOR PERMIT. **Resolved** : *No action needed at Present, The Play Area cut grass has been disposed of.*
- 2797 TO CONSIDER ADDING YEALAND CONYERS P C TO THE CERTIFICATE OF THE ADOPTION OF THE NORTHERN REACHES CANAL TOWPATH. **Resolved** : *Yealand Conyers Parish Council have completed their Form, Cllr Macklin completed YRPC's; the Clerk will post off.*
- 2798 TO CONSIDER PURCHASING 20 TONNES OF CHIPPINGS FOR THE CANAL TOWPATH AT A COST OF £340. **Resolved** : *This can be purchased via Roy Gibbons at Canal & River Trust, to be delivered on 10th November and spread by Volunteers.*

- 2799 TO CONSIDER ONLINE SUBMISSION TO CHARITES COMMISSION OF THE (NIL) ANNUAL RETURN FOR STORRS WATERING PLACE. **Resolved** : *This can be submitted online.*
- 2800 TO CONSIDER THE ADDITION OF A FOOTPATH ALONG FOOTERAN LANE TO THE SCHOOL – Any update following letter to resident ? Nothing has been heard from the resident. **Resolved** : *No more action at this time.*
- 2801 TO CONSIDER FELLING & PRUNING OF THE TREES AT STORRS WATERING PLACE – QUOTES & INFORMATION CIRCULATED. There have been two reports about work that needs to be done, but quotes are high; Suggestion that the RSPB may assist; The Clerk has applied for funding and assistance from Countryside Alliance, Natural England and Countryside Management. Myerscough College may also be willing to send out trainees to do the work. **Resolved** : *The Clerk will make further enquiries and report back. Add to November Agenda for update.*
- 2802 TO CONSIDER RENEWAL OF ICO DATA PROTECTION REGISTRATION (Renewal 25 October, cost confirmed as £40.00) **Resolved** : *This is a necessary cost. Payment by Direct Debit reduces the amount by £5.00, to £35.00. The DD form was duly completed and The Clerk will post off and check the Bank Statement in October.*
- 2803 TO CONSIDER REGISTERING YEALAND REDMAYNE PARISH COUNCIL WITH "GIVE AS YOU LIVE". INFO CIRCULATED. **Resolved** : *This is not really appropriate for the PC. No action taken – perhaps the Village Hall Committee might Consider ?*
- 2804 TO CONSIDER THE INSTALLATION OF SOLAR SPiD : EFFECTIVENESS SINCE ERECTION AT VILLAGE HALL; HAS SPEEDING BEEN REDUCED ? **Resolved** : *The SPiD is working correctly, although it cannot be calibrated to show different speeds on one day, without being taken down. It will be turned to face towards Yealand Conyers on occasions, with the assistance of Cllr Harbison, with Cllr Macklin. The old battery SPiD may be converted to solar; Pandora is still working on that aspect.*
- 2805 ITEMS FOR THE NEWSLETTER : Road Marking; Bulb Planting & Chipping spreading, New SPiD.
- 2806 CLERK'S REPORT : Circulated; See Below
- 2807 TO NOTE THE DATES AND TIMES OF NEXT MEETING : 19 November at 7.15pm. (Pay Insurance & consider Budget for 2019-20)

Clerk's Report for September Meeting

We only have Mike who is trained for moving the SPiD and really there should be two who do it together. Glyn is also trained, but I doubt he is willing to help now. Do you know of anyone else who might be available on a rota system perhaps, to assist? Iain, I am hoping you could help here please? (*Iain has said he will help*)

Mowing of The Meadows Play Area : This should be done by John Holmes, but I understand that there is no green bin for him to put the cuttings into. I asked at City Council and they gave me some figures, which I circulated to you, but if there is no where for one to be stored, they would not supply one in any event. I feel this needs to be properly sorted out somehow, why is the previous system not working now? Just got this bill for last 4 cuts, total £60.

Storrs Annual Charitable Return (NIL) is ready to submit online. Please confirm I can do this,

Storrs Watering Place (Known as Alders) has tree work to be done, I have obtained three quotes and am also getting them to show a daily rate. I feel it is better to get all work done at once, so that there is less in call out charges and disruption of the road closure. I have confirmed with both Margaret Davy and Lucy Arthurs that the land IS owned by YR PC. I understand that some outside work was done some 15 or so years ago (before my time) and I applied for funding from The Countryside Alliance & Natural England. Let's hope they are successful.

Beaver Trees came in at £1,250 plus VAT of £250 (reclaimable) before Roger Cartwright's report. Have sent his in and asked for a revised quote with daily rate.

Westmorland came in at £1,100 plus VAT, ditto as above; Aspen Trees came in at 'Around £1,000 plus VAT,' ditto as above; Ambleside Trees came in at £ 1,210 plus VAT, with £240 plus VAT for Veteran Oak.

Am waiting for Bowland Trees quote. He says he does not do a daily rate, as he has a larger chipper, so he gets through more wood in a day; his rate would appear higher than others, but his job is quicker.

I have been told that the cost of Traffic Lights for the job are approx. £600; this also includes the road signs and permissions needed etc, all are included in the quotes.

Insurance due on 8th November : I have checked the Fixed Assets list and circulated it to you. Three quotes have been obtained. Please consider and advise if there is anything else to be done. Note in previous years the Bus Shelters have NOT been insured.

Merger meeting was useful and Dawn did a good resume of it. YR PC own the land at Storrs and The Play Area Equipment. Whilst Dawn said they owned the MUGA, no formal

agreement (it seems) was ever written up and I do know that YR PC was asked to assist in maintenance before.

As there is nowhere in YC Parish to erect any SPiD (Per County Highways site visit some years ago), they only appear in YR Parish, so another cost for us and not them.

Standing Orders : I should have an appraisal and Salary review each year; Can I suggest that it is done in October, so that (per SO Para 19 - c) it can be reported at the November meeting for approval, in time for Budget preparation and Precept agreement in January ?

I have not heard anything from local resident about the possibility if a footpath alongside Footeran Lane, do you wish me to pursue this please ? Note Planning Application in.

ICO is due next month, the latest email reminder states the cost has gone up to £40, but if YR PC pay by DD, it would be £35. I have printed off a DD Form, in case you wish to do this; note no other DD's go through at present. (My Salary is paid by Standing Order).

Solar SPiD - Are you all happy with its effectiveness ? If so, it can be paid for; I am wondering about the possible changing at School times - I saw a sign on Footeran Lane, coming from The Meadows, which states there should be a flashing light - is this not working ? I have recently reported one light out in a similar area.

If insurance figs have not come though by tomorrow, I will have to get them to you later, for agreement, as the renewal is before next meeting.

Budget will need to be considered in November meeting; I am hoping that perhaps Mike (after his Finance Course) and Iain (who offered !) will meet with me to go through next year's figures, before the November meeting ?

