

YEALAND REDMAYNE PARISH COUNCIL  
YEALAND CONYERS PARISH COUNCIL

**Minutes of the Yealand Conyers and Yealand Redmayne Annual Assembly held on 4<sup>th</sup> May 2022 at the VILLAGE HALL at 6 p.m.**

**Present:**

Present: Cllr Dawn Hancock, Cllr Angela Metcalfe, Cllr Lucy Arthurs, Cllr Sue Tyldesley, Cllr Gerry Moore, Cllr Mike Macklin, Cllr Iain Harbison, Clerk Rebecca Oaks, and 10 parishioners.

**Appoint a chair**

Cllr Dawn Hancock Nominated by Cllr Mike Macklin seconded Gerry

**22/1. Apologies**

Cllr Lisa Marshal

**22/2 Minutes of the Assembly Meeting for Yealand Conyers held on 24<sup>th</sup> May 2021**

Accepted

**22/3 Annual Report from the Chair of Conyers Parish Council .**

**Chairman's Report. May 4<sup>th</sup>, 2022.**

The Parish Council were delighted to be able to meet again in person, once the COVID restrictions were lifted.

A new Clerk, Rebecca Oaks was appointed in September and is also Clerk to Yealand Redmayne Parish Council. I am so pleased that she is so enthusiastic about this new role. Many thanks to Sue Brown for her help in acting as interim Clerk and advice with training. We have been continuing with joint meetings and are now formally pursuing the path of merger. The electorate of the joint Parishes have been given a business plan to consider. If 37.5% wish to merge, we will request that the City Council carry out a Governance review. A new Parish Council would still have representation from every area of the Parishes.

The notice boards are a great success, and we are also hoping that the wildflower plants along the verges will bloom this year. Thanks to the W.I. for planting these areas.

Paul Gorrill has continued to work as Lengthsman . His help was especially welcomed in clearing leaves after storm Arwen.

We aim to use Grant money for a public area in planting trees along the public footpath from Yealand Road to Summerhouse Hill. Thank you to Matthew Allen in enabling this. Although many trees were lost, we will need to delay until the Autumn. Suitable barriers will be placed around the trees and a new finger post installed.

We are also going to erect traffic calming signs, where speeding is an issue . Unfortunately, we have been unsuccessful in obtaining a change to the 30mph limits. We are also urging better signs to deter heavy and long vehicles.

The Councillors have considered all planning applications and continue to represent the Parish on the Archbishop Hutton Trust and the Mansergh Trust. We remain committed to the provision of the defibrillators and training updates.

Future plans entail drawing up an Emergency Plan for the Yealands . Climate change means that weather events are more likely.

We will be liaising with the Village Hall Committee for the Jubilee celebrations.

Many thanks to my fellow Councillors for your input over the last year.

Dawn Hancock .

## 22/4 Financial Report Conyers

<b>Balance per Bank statements as at 31/03/2022</b>	<b>21-22</b>	<b>20-21</b>
Current Account	3,020.06	2257.15
Petty cash	30.49	45.33
<b>Total</b>	<b>3,050.55</b>	<b>2,302.48</b>
Balance b/f bank acc 1.04.2021	2,257.15	1361.3
Petty cash b/f	46.33	45.33
Total b/f		1,406.63
<b>Income 2021-2022</b>		
Precept	2,900.00	2900
Lancashire Parish Champions	250.00	
Local Delivery Scheme LCC	2,303.48	500
Santander compensation	200.00	
Vat refund	53.99	
First responders surplus	165.00	
Bittern Trust	50.00	
<b>Total income</b>	<b>4,118.99</b>	<b>3,400.00</b>
<b>Total funds</b>	<b>6,422.47</b>	<b>4,806.63</b>
<b>Expenditure</b>		
Wages	1,172.11	1102.29
Insurance	218.00	230.72
ICO	35.00	35
Audit [D. Hancock]	20.00	15
Web host fee	117.75	107.17
SLCC [D. Hancock]	45.00	
Clerks Office	60.00	
Clerks Expenses	38.86	153.6
Lengthsman	420.00	380
AONB Pond clear	360.00	
AONB Donation S.137	100.00	125.9
Defibrillator pads and sign	111.51	83.94
Notice Board	270.00	
Computer (50% share)	216.00	
Stamps (petty cash)	15.84	
Room hire	0.00	108
zoom pro fee		29.28
repairs		133.25

Petty cash		45.33
VAT	171.85	
<b>Total</b>	<b>3,371.92</b>	<b>2,549.48</b>
<b>Total funds</b>	6,422.47	4,806.63
<b>Minus Expenditure</b>	3,371.92	2,549.48
<b>Balance</b>	<b>3,050.55</b>	<b>2,257.15</b>

## 22/5 Annual Report from the Acting Chair of the Redmayne Parish Council

This has been a difficult year for The Yealand Redmayne Parish Council

The year started with the retirement of our Clerk followed by the resignation of our Chairman.

This left only four voluntary Councillors, Mike Macklin, Geraldine Moore, Lisa Marshall and Iain Harbison.

We have been unable to recruit a replacement Chairman.

Owing to shortage of Councillors in both villages, we have been holding joint PC meetings with an acting Chair. The Chair alternates from the two villages.

A large amount of time has been spent in recruiting a new Clerk. This role is now to be shared with Yealand Conyers PC. I am delighted to report that we have recruited Rebecca Oaks for this role. Rebecca has settled very well and is a great asset to the two PC's.

In January 2022, the two Parish Councils decided to explore the permanent merging of the two PC's with a joint Chair and Clerk. A Business Plan has been prepared and is currently being distributed to residents, together with a request to sign a petition, in support of the proposal.

Councillors and the Clerk have had an opportunity to meet residents to explain the need for a joint Parish Council approach.

Normal Parish Council business has continued despite the above difficulties. Great support has been given by our County and Lancaster City Councillors.

This included the various planning applications, management of the Play Area and the effects of storms.

Two burglar reports resulted in a meeting with the Community Police.

The proposal to develop Allotments on land at Cinderbarrow has been revived and progress is being made.

Preparations for the Queens Platinum Jubilee are in hand.

## 22/6 Financial Report Redmayne

### Yealand Redmayne Parish Council Accounts for the Year Ended 31 March 2022

	2022	2021		
Total Income :				
Balance at Start of Year - Current A/c	426.37	39.27		
Balance at Start of Year - Deposit A/c	4,101.51	2,200.00		
Precept	5,950.00	5,950.00		
PRoW Fund / VAT Reclaims	176.44	500.00		
Small Parish Champ Funding	300.00	250.00		
Interest on Deposit	0.78	1.51		
A First responder surplus	335.00	50.00		
Cheque from Conyers for laptop	216.00	21.33		
PRoW Fund	500.00			
Leighton Hall for Jubilee mugs	295.00			
Total Income Received :	12,301.10	9,012.11		
Expenditure :				
1 Clerk's Salary	2,959.30	2,129.92		
2 Mileage	108.58	197.83		
3 Training ( External Courses )	0.00	0.00		
4 Insurance	397.53	387.80		
5 LALC/slcc Subs	95.00	138.81		
6 Play Inspection / ICO	35.00	35.00		
7 Audit Fee	0.00	0.00		
8 Website/Security	108.33	104.99		
9 Dongle Charge/Laptop Work	98.11	96.24		
10 Post/Phone/Stat/Inks	88.07	63.86		
11 Gardening /Trees/Bin	459.00	505.00		
12 Painting/Repairs	0.00	6.58		
13 Newsletters/Hall Hire	24.00	0.00		
14 AONB S.137. Donation	475.34	200.00		
15 Other S.137 Donations	0.00	50.00		
16 Defib / Pedi Padz Costs	181.46	58.50		
17 War Memorial/MUGA	0.00	0.00		
18 AONB Boards / Bench ( Cap )	736.66	291.67		
19 VAT	274.28	83.03		
20 Xmas Tree/Electrical Check	140.00	135.00	6,180.66	4,484.23
Balance			6,120.44	4,527.88
Deposit A/c Holds :	5,387.29	4,101.51		
Current A/c Holds :	733.15	426.37	6,120.44	4,527.88

## **22/7 Open Forum, in which any resident on the Electoral Role may participate.**

### **Parish Merger**

A resident expressed great concern about Redmayne having 4 votes to Conyers 3. This could become divisive. Planning application for Conyers area, Redmayne could vote for it but Conyers might not want it. Wind farm proposed for Conyers. Conyers might be disadvantaged. Ok now but is it going to be in future? (Historical problems referred to).  
Response: The councillors would represent all the Yealands and act in the interests of the parish as a whole.

Lack of parish councillors is a separate issue and should not effect the decision to merge. Need to be strategic in our thinking. Knock on doors to canvas new councillors.

What savings would there be?

Statutory fees shared, and expenses that are doubled up at present such as the websites.

Positive Business Plan however the wording may need tightening up but so much positive work done already. Barn, litter pick, Pub all positive community effort. Covid has been a hindrance as well.

Question on the location of the Pound at Conyers, wrongly named on the BP. It is located on Dykes Lane . The residents of the Police House pay a peppercorn rent of £1.00 every ten years .

Process of taking the petition round was very positive opportunity for Councillors to engage with people one to one, quite time consuming. Thanks to all those who have been collecting signatures. These will be collated and the viability of going ahead with the merger decided at a meeting on

### **Other matters.**

Traffic calming – no speed bumps please.

We have not managed to get the speed limit moved.

Dykes lane - Sat nav sends lorries up here, badly parked cars are a problem. Further discussion will take place with the Highways Officer

Stopping to post a letter in Conyers the post box is not in a good place. The Parish Council had no input into the best location .

Dykes lane trees overgrowing the road where it is already very narrow.

Yealand Road path obstructed. This has been attended to by the landowner but of course the vegetation keeps on growing. The Lengthsman will clear lower branches.