
Yealand Conyers Parish Council

Minutes of the Parish Council meeting held at the Quaker meeting house on Wednesday 2nd November 2016 at 7.45pm.

Present – Cllr Dawn Hancock (chair), Cllr Jane Panton (vice – chair), Cllr Joan Page.
Gill Mason – clerk to the parish council.
Three members of the public.
Mike Welch United Utilities.

1427 Apologies – Cllr Lucy Arthurs, Cllr Sue Tyldesley.

1428 Open forum

Mike Welch from United Utilities attended the meeting and listened to the residents concerns of the problems caused by the low water pressure in the village and the excessive usage of water at the local caravan parks.

Mr Welch explained that the Yealand Conyers treated water is provided from the Haweswater aquaduct and sometimes from Ullswater, Thirlmere and Windermere. There had been high leakages in the area but this had been resolved through a six week maintenance programme in August. The leak at Well Lane had been repaired too.

He also reported that the pressure management valve at Tewitfield isn't working at peak demand but that would be serviced shortly.

The residents requested that the pressure monitors at Pine Lake, The Yealands and Waters Edge caravan park are checked. Mr Welch informed the parish council and residents that Pine Lake already has a limited water usage gauge in place and he would check the other caravan parks usage.

Mr Welch said he would contact the clerk with any updates, which can then be posted on the village noticeboard.

1429 Welcome to new clerk

The parish council welcomed the new clerk, Gill Mason.

1430 Minutes of the previous meeting.

It was resolved that the minutes be approved by the parish council and signed by the chair, Cllr Hancock, as a true record of the meeting held on Wednesday 7th September 2016.

Proposed by Cllr Panton.

Seconded by Cllr Page.

1431 Matters arising.

Cllr Mercer

Cllr Hancock informed the parish council that Cllr Mercer had passed away.

Pensions staging

The clerk has completed the staging process and provided her contact details for correspondence.

1432 United Utilities work at Warton update.

Cllr Walmsley informed the parish council that the traffic hadn't been affected by the works and the date for completion is the 18th November 2016.

1433 Audit and adoption of return 2015- 2016.

The audit has been completed.

It was resolved that the audit return 2016 be adopted by the parish council.

Proposed by Cllr Page.

Seconded by Cllr Panton.

1434 Matters arising from audit.

No matters were reported.

1435 Change of signatories for Santander bank account.

The clerk's details will need to be added to the bank account for correspondence and authorisation. Currently, only two councillors are signatories for the account.

It was resolved that all councillors are added to the bank account as signatories.

Proposed by Cllr Panton.

Seconded by Cllr Page.

1436 Finance.

Thirsk Payrole fee	£48.75
Gill Mason - petty cash	£40.00
D. Hancock reimbursement for ledger £18.99 and SLCC course fee £10	£28.99
Insurance	£220.00
SLCC Membership	£48.00
G Mason - clerk's wages	£226.72

It was resolved that the above payments be made.

Proposed by Cllr Page.

Seconded by Cllr Panton.

1437 Payment towards the cost of MUGA repairs.

The parish council have received an email from Ms Tunnicliffe Wilson regarding the request for a donation of £532.50 for the repairs for the MUGA. The clerk was asked to obtain a detailed list of repairs before they consider the donation amount.

1438 Planning applications

16/01324/LB Listed building application for the demolition of the existing lean-to and smoking shelter, erection of a single storey side extension, construction of a ramp to provide disabled access and repairs to existing roof of attached out - building.

It was resolved that the parish council support the planning application with no observations.

Proposed by Cllr Panton

Seconded by Cllr Page

16/01286/ FUL Creation of vehicular access, The Coach House, 11 Yealand Road.

It was resolved that the parish council support the planning application with no observations.

Proposed by Cllr Page.

Seconded by Cllr Panton.

1439 Possible payment to parish councils from the New Inn Fund.

The parish council have been notified that they will receive £50.00 from the New Inn Fund. It was resolved that the reimbursed amount of £50.00 will be donated to the MUGA repairs fund.

Proposed by Cllr Panton.

Seconded by Cllr Page.

1440 Reports from meetings.

Cllr Hancock attended the SLCC freedom of information and data protection seminar. The seminar covered how to keep parish council information safe and stored, by backing up on to an external hard drive. Cllr Hancock also informed the parish council that there is a requirement to have a statement informing parishioners that they can access parish council information, but they may incur charges for printing and the clerks' time.

Cllr Hancock will also create a statement for the former clerk to sign, regarding the shredding of parish council documentation and deletion of saved computer files.

1441 Boundary changes.

Yealand Conyers residents have received a letter, asking for their views on the potential boundary changes. The parish council have not received this letter and do not need to respond.

1442 Date and time of next meeting

Wednesday 18th Jan 2017 at 7.45pm.

The meeting closed at 8.40pm

Future meeting dates: 1st March 2017