

Yealand Conyers Parish Council

Minutes of the annual parish council meeting held at the Quaker Meeting House on Tuesday 7th May 2019 at 7.45pm.

Present: Cllr Lucy Arthurs, Cllr Dawn Hancock (chair), Cllr Panton and Cllr K Humphreys.
Gill Mason – clerk to the parish council.

1622 Apologies for absence.

None.

1623 Appointment of chairman.

Nominated: Cllr Hancock.

Proposed: Cllr Arthurs.

Seconded: Cllr Panton.

1624 Appointment of vice chairman.

Nominated: Cllr Arthurs.

Proposed: Cllr Humphreys.

Seconded: Cllr Hancock.

1625 Appointment of representatives on sub-committees and outside bodies.

Cllr Hancock – village hall committee.

1626 Appointment of responsible financial officer.

It was resolved that the clerk be appointed as the responsible financial officer.

Proposed: Cllr Humphreys.

Seconded: Cllr Hancock.

1627 Minutes.

It was resolved that the minutes of the meeting held on Wednesday 6th March 2019 be approved and signed by the chairman.

Proposed Cllr Panton.

Seconded Cllr Arthurs.

1628 Declarations of interest and dispensations.

No interests declared.

1629 Open forum.

No residents attended the meeting.

1630 Planning.

Tree Application 19/0059/TCA – The parish council has no objections.

1631 Grounds maintenance review.

Envirocare has completed the clearing and disposing of the debris and have made a good job.

Residents in the village have expressed an interest in completing jobs around the village, which the parish council can consider when jobs arise.

1632 LALC subscription – to agree to pay the current year’s subscription and consider continuing the subscription for the following year.

It was resolved that the parish council pay the current year’s subscription but would like to cease membership as of September 2019.

Proposed: Cllr Humphreys.

Seconded: Cllr Arthurs.

1633 Finance.

Payments

| | |
|--------------------------------------|---------|
| G Mason, clerk’s wages and expenses | £264.66 |
| Envirocare | £240.00 |
| G Mason postage for election packs | £2.40 |
| LALC | £46.81 |
| Yealand Redmayne - SpID contribution | £200.00 |
| AONB donation | £100.00 |
| Plants for the village purchase | £20.00 |

It was resolved that the above payments be made.

Proposed by Cllr Arthurs.

Seconded by Cllr Panton.

Receipts

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|--------------------------------|----------|
| Lancaster City Council precept | £2654.10 |
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1634 Canal maintenance update.

The volunteers had a clearing day in March and bulbs were also planted. Yealand Conyers volunteers are happy to continue joining Yealand Redmayne volunteers for joint projects and events.

1635 To consider and agree on the instruction of an internal auditor and to agree and sign parts one & two of the audit 2018/2019.

Mr George Heaton has agreed to complete the audit.

It was resolved that parts one and two of the audit be approved and signed.

Proposed: Cllr Hancock.

Seconded: Cllr Panton.

1636 To review the clerks pay scale in line with NALC recommendations.

It was resolved that the clerks pay scale follows the NALC recommendations.

(New scale 5 £9.77 p/h)

Proposed: Cllr Arthurs.

Seconded: Cllr Hancock.

1637 Reports and correspondence (information only).

The annual village tidy up of Yealand Conyers, Yealand Redmayne, the A6 and laybys created 20 bags of rubbish for the tip. Extra bins are required for the laybys to try and prevent rubbish being left at the sides of the road.

The clerk will ask Network Rail to ask their staff to dispose of their rubbish when they are parked opposite Snape Lane.

1638 Date and time of next meeting.

Wednesday 3rd July 2019

Wednesday 4th September 2019

Wednesday 6th November 2019

The meeting closed at 8.43 pm.

Signed.....Date.....