

YEALAND CONYERS PARISH COUNCIL

Minutes of the Annual General Meeting, held 4.30pm Monday 24 May 2021, in YEALAND VILLAGE HALL, following the Annual Parish Meeting, held 4.00pm

Present : Cllr D Hancock (RFO) ; Cllr L Arthurs; Cllr S Tyldesley; County Cllr P Williamson, three Members of the Public. Locum Clerk/ Minutes : S Brown.

1749 Apologies for Absence : Cllr A Metcalfe, Cllr A Duggan

1750 Appointment of Cllr Arthurs to chair the meeting : As Cllr Hancock is RFO for the Audit, Cllr Arthurs will take the Chair for this meeting, as both of their signatures are required on the AGAR Form. Proposed Cllr Hancock, Seconded Cllr Tyldesley.

1751 Election of Chairman and Officers and the formal co-option of Cllr Tyldesley : Cllr Hancock as Chair, Proposed by Cllr Arthurs and Seconded by Cllr Tyldesley; Cllr Arthurs as Vice Chair, Proposed by Cllr Tyldesley, Seconded Cllr Hancock. Cllr Tyldesley has been formally Co-Opted and her Declaration Forms have been submitted to City Council. Meeting confirmed as quorate.

1752 To complete Acceptance of Office : Cllr Hancock & Cllr Arthurs completed and signed their forms, which will be forwarded to City Council.

1753 Declaration of interests and other dispensations : Cllr Hancock declared her Personal Interest as a Trustee of the Arch Bishop Hutton Trust.

1754 Minutes of the meeting held on March 15th 2021 : These were approved and signed by Cllr Arthurs, Proposed Cllr Tyldesley and Seconded by Cllr Hancock

1755 Agreement of proposed incorporation of the Archbishop Hutton Trust Hospital of Jesus, Alms House Charity R237215 : By incorporating the Charity Status, it protects the Trustees from any financial liability. Note that the Archbishop Hutton Charity consists of two parts : the Hutton Charity Free Grammar School and the Hospital of Jesus [Alms Houses] Charity . They are separate charities and have different charity numbers. Incorporation is for the Alms House Charity only.

Proposal for Incorporation : Cllr Arthurs, Seconded by Cllr Tyldesley. The form was duly signed. There is a form for Yealand Redmayne Parish Council to

consider and sign, before incorporation take go ahead; their Parish Meeting is to be held on Wednesday 9 June 2021. Cllr Hancock will forward YC PC's Form to the Archbishop Hutton Trust secretary for action.

1756 Approval of Annual Return for the Year Ended 31 March 2021 : Cllr Hancock read out the relevant sections of the Accounting & Governance Forms and they were approved for signing. Signed as Chair of the meeting, Cllr Arthurs, and RFO Cllr Hancock; Proposed Cllr Tyldsley, Seconded Cllr Hancock. The Exemption Certificate will be forwarded to PKF Littlejohn the External Auditors and other relevant information will uploaded on to the Website.

1757 Finance :

Payments AONB Annual Donation (S.137 Payment)	£100.00
P. Gorrill, lengthsman, £14.00 x 8 hours work	£ 112.00
S.Brown Locum Clerking, £10.24 x 6 hours work	£ 61.44

Design works, Notice Boards as agreed; invoice has yet to be received.

AONB for work at pond . £432 including £72.00 VAT (reclaimable)

Income : Precept £2,900 and Bittern Trust £50.00 (for new Notice Boards)

Current Balance at Bank £5,207.15

1758 Planning :

21/0063/TCA - Fell group of Ash trees & one conifer, at 2 Dykes Lane Yealand Conyers LA5 9SP **Resolved** : Cllrs No Objections

21/0062 /TCA Reduction of lime tree, Kilross House, Rose Acre Lane , Yealand Conyers LA5 9TY **Resolved** : Cllrs No Objections

Cllr Arthurs said that at 32d Yealand Road, which was part of Clifford Hall, the refurbishing is coming along nicely and a good job is being done.

1759 Consideration of an advertisement for a Clerk and extra councillor :

No one has come forward for either of these two posts. Suggestions to door knock, advertise in Carnforth, in their Notice Board, also ask the AONB if they could put it in their Newsletter, perhaps Lancaster Past & Present Facebook page and perhaps consider doing a presentation at Coffee Stop about the roles

1760 Reports and correspondence :

Pond and wild flower project: The pond looks better, since work has been done, primroses have been planted. The sycamore saplings need to be removed.

Notice boards : They have been welcomed , are very useful and walkers have been seen looking at them. Well planned and informative.

Champions Grant Fund application : Any suggestions for application ? Yes – for considering traffic calming measures in the Village. Cllr Hancock will apply for the grant.

1761 Dates and times of the next meetings : Cllr Tyldesley said the Quaker Meeting House Back Room was now available for use and that the QMH now has Wi-Fi. Perhaps a Blended zoom meeting could work, if some could not make it to the QMH, if they were away?

Date of next meeting : Wednesday 7th July, at 7.00pm for Yealand Conyers. Consideration to having another joint meeting with Yealand Redmayne, in September (usually 3rd Monday, which is 20th), at 7.00pm, in the Village Hall.